

**Agenda Topics**

- 1. Opening Devotion – (5 minutes)**
  - a. *John Schult led the opening devotion*
  
- 2. Classroom sizes continued discussion – whole ministry approach (20 minutes)**
  - a. *Tina joined the meeting to discuss school finances: helped explain the school choice expense vs actual, expense/income needs including fundraiser events, minimum class size requirements, and longer term tuition goals.*
  - b. *For 2021-22 school year, the most realistic option is a second 4k class. Kim is willing to do a second class if needed. Would need about 30 enrollments to move forward.*
  - c. *For 2022 and beyond, further discussions needed to expand other classrooms. Board wants to have a more developed strategy and support from other boards/staff before making a jump into multiple classrooms in other grades.*
  
- 3. Management Reports (10 minutes)**
  - a. Approval of 1-5-2021 Minutes
    - i. *Katie motion to approve; LeAnn second; unanimously motion carried*
  - b. Review of January Principal's Report
    - i. *Nothing further to add*
  - c. Review of January Childcare Director's Report
    - i. *Nothing further to add*
    - ii. *Discussion on 4-year old lead teacher*
  
- 4. Call Committee update (5 minutes)**
  - a. *Gina provided update: narrowed down to 2 candidates by end of week*
  - b. *Voters meeting on Feb 21 to share recommendation*
  
- 5. Review and approval 2020-2021 Wellness Policy (15 minutes)**
  - a. *James motion to approve; Barb seconded; unanimously motion carried*
  
- 6. Vice Principal job description needed (5 minutes)**
  - a. *No formal job description has been developed*
  - b. *Bill, Gina, John and Stephanie will prepare draft for Board review in March*
  
- 7. Policy Review (20 minutes)**
  - a. Review annual calendar recommendations in word doc version of policy (2.5.5.3)
    - i. *Katie, Barb, Marie, Stephanie*
  - b. Add and review Principal limitations in word doc version of policy (4.1-4.11)
    - i. *Brian, James, Leanne, John*
    - ii. *Create Childcare Director limitations where it makes sense*
  - c. Outcome and strategic plan 1.1 – 1.4.2.2 (carryover from January)
    - i. *All board members*
  - d. *John began tailoring the master document to "Trinity" instead of "Sample School". Stephanie will merge all edits to date and resend the link to everyone.*
  
- 8. Other informational items – none**

**9. Assignments for next meeting (5 minutes)**

- a. This will be based on progress made during the meeting
  - i. *No additional assignments from those listed above in red*

**New Business**

**10. Closing Prayer (5 minutes) – To include praying for the Principal, other individuals associated with the school ministries and related families, any special needs that have come up.**

- a. *John led the closing prayer*

**11. Prepare and sign/assign mailing of cards to those for whom the Board has prayed, indicating the Principal and School Board have prayed for them.**

| 12. Board Members | In Person | Zoom | Absent |
|-------------------|-----------|------|--------|
| Barb Emerson      |           | X    |        |
| Brian Seehafer    |           | X    |        |
| John Schult       |           | X    |        |
| Katie Claxton     |           | X    |        |
| James Kramer      |           | X    |        |
| LeeAnn Matz       |           | X    |        |
| Marie Traska      |           | X    |        |
| Stephanie Lynn    |           | X    |        |

**Other Attendees**

Penny Swanson, Childcare Director  
Gina Maroszek, Assistant Principal / Reading Specialist  
Bill Zuelsdorff, Principal  
Tina Dickens, Parish Administrator  
Pastor Holdorf

Next Meeting on 3/2 at 6PM on Zoom

Adjourned at 7:50PM